

Assessment Sub (Standards) Committee terms of reference

- a) The Assessment Sub-Committee is established to receive and assess allegations that a Member or Co-opted Member of the City has failed, or may have failed, to comply with the Code of Conduct.

- b) Upon receipt of each allegation and any accompanying report by the Monitoring Officer, the Sub-Committee will make an initial assessment of the allegation and will then do one of the following:-
 - (i) refer the allegation to the Monitoring Officer, with an instruction that s/he arrange a formal investigation of the allegation; or

 - (ii) direct the Monitoring Officer to arrange training, conciliation or other appropriate alternative steps; or

 - (iii) decide that no action should be taken in respect of the allegation.

- c) The Sub Committee will consist of any three elected Members (voting) and one Co-opted Member (non-voting) to be drawn from the membership of the Standards Committee.

- d) The quorum shall consist of any three elected Members.

- e) The Sub Committee will take into account the views of an Independent Person appointed under the Localism Act 2011.
